



JARAMOGI OGINGA ODINGA UNIVERSITY OF SCIENCE AND TECHNOLOGY

AFRICA CENTRE OF EXCELLENCE IN SUSTAINABLE USE OF INSECTS AS FOOD AND FEEDS (INSEFOODS)

Application for Conference Attendance Form

A. STUDENT'S NAME:

PHONE:

EMAIL:

STUDENT I.D.

B. STUDENT'S DEGREE PROGRAM:

DEGREE SOUGHT (Check one): M.S. Ph.D other (specify)

C. TOTAL AMOUNT OF SUPPORT REQUESTED : Kshs

D. TITLE OF RESEARCH PRESENTATION:

E. AUTHORS, IN ORDER AS APPEARS ON PRESENTATION:

1.

2.

3.

4.

F. DATE AND PLACE OF PRESENTATION:

G. IS THIS YOUR FIRST TIME PRESENTING? (Check one): YES NO

Please attach your full paper AND acceptance letter with your application.

Conference Travel Expenses Summary

H. DESCRIBE TYPE AND AMOUNT OF SUPPORT REQUESTED

Food (per diem)

_____ days x KShs _____	KShs _____
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Hotel

_____ nights x KShs _____ nightly rate	KShs _____
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Travel (select one)

_____ Km x KShs _____ per Km	KShs _____
KShs _____ round trip plane ticket. (Attach print out)*	KShs _____
KShs _____ other means of travel. (Specify and attach print out)	KShs _____

Registration Fee

KShs _____	KShs _____
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Other Fees

KShs _____ (Specify)	KShs _____
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Own contribution-----

Total amount requested **KShs _____**

I. HAVE YOU RECEIVED FUNDING FOR CONFERENCE ATTENDANCE BEFORE ? (Check one):

YES NO

IF YES, LIST SEMESTERS AND YEARS:

Conference Attendance Application Checklist

Please make sure that you have submitted all of the materials listed below, then sign and date and your application.

- i. LETTER FROM HEAD OF DEPARTMENT
- ii. TITLE OF PAPER, DATE AND LOCATION OF CONFERENCE
- iii. FULL PAPER AND ACCEPTANCE NOTICE FOR CONFERENCE
- iv. ACCEPTANCE LETTER
- v. Application letter directed to -----

Name (print or type): _____

Signature_____

Date_____