



JARAMOGI OGINGA ODINGA UNIVERSITY

OF SCIENCE & TECHNOLOGY

MINUTES OF THE INTERNAL AUDIT DEPARTMENT HELD AT THE INTERNAL AUDIT DEPARTMENT OFFICE ON MONDAY 20TH DECEMBER, 2021, AT 2.00 PM.

Members Present

1. CPA. Nelly Ako - Chairperson
2. CPA. Rogers Kirui - Member
3. CPA. Francis Ngati. - Member
4. Ms. Rosemary Muthoni - Member
5. CPA. Joshua Okul - Secretary

1.0 Prayer

The meeting commenced at 2.15 p.m. with a prayer from CPA. Joshua Okul.

Min 01/12/21

2.0 Apologies

There was no apologies

Min 02/12/21

3.0 Declaration of conflict of Interest

There were no conflict of interest declared

Min 03/12/21

4.0 Adoption of the Agenda

The Agenda tabled for discussion was adopted without any amendments. Proposed by CPA. Francis Ngati and Seconded by CPA. Rogers Kirui

Min 04/12/21

5.0 Confirmation of Previous Minutes

The minutes of the last departmental meeting were confirmed as a true reflection of the deliberations. Proposed by CPA. Joshua Okul and Seconded by Ms. Rosemary Muthoni.

Min 05/12/21

6.0 The Chairperson remark

The Chairperson welcomed members to the meeting and thanked them for their continued support to the Department.

Min 06/12/21

7.0 AGENDA

8.0 DISCUSSION ON PROGRESS OF 2021/22 FY 2ND QUARTER WORK PLAN.

Reported 1: That reports on INSEFOODS for the period between July to September 2021, Nairobi Liaison office, fee status of December 2020 graduates, bank reconciliation statements, ERP acquisition & implementation review and data centre review (physical)

